

**SPECIAL MEETING / CITY OF VERNON  
NOVEMBER 29, 2021 / 5:30 PM**

**PRESENT – COUNCIL MEMBERS:** Rebecca Baxley, Joseph Brock, Gwendolyn March, Chad Jackson; **CITY ATTORNEY:** Michelle Jordan; **CITY CLERK:** Tracy Walker; **LATE – COUNCIL MEMBER:** Laura Brewer; **NOT PRESENT – PUBLIC WORKS:** Jason Rhoton

**Council President Baxley opened the Special Meeting at 5:32**

**Invocation** – by James Cook

**Pledge of allegiance** – recited by all

**NEW BUSINESS / PUBLIC HEARING**

1. **Ordinance 22-230 Utility Tax Increase** Council President Baxley read summary of Ordinance 22-230 then opened the meeting for public comment; no one wished to speak. Council President Baxley asked for a motion to approve Ordinance 22-230; a motion to approve was made by Gwendolyn March, the motion received a second from Joey Brock; motion carries with all in favor.
2. **Ordinance 22-231 FLUM Change – Dollar General Market at Hwy 79 and Sapp Ave.** Council President Baxley read summary of Ordinance 22-231 then opened the meeting for public comment; no one wished to speak. Council President Baxley asked for a motion to approve ordinance 22-231, a motion to approve was made by Joey Brock, the motion received a second from Gwendolyn March; motion carries with all in favor.
3. **Award Municipal Engineering Services Inc. CDBG contract per ranking sheets** following a brief discussion, Council President Baxley asked for a motion to award Municipal Engineering Services Inc. CDBG contract; a motion to approve was made by Joey Brock, the motion received a second from Gwendolyn March; motion carries with all in favor.
4. **Designate council member to sign invoices on behalf of Mayor** following a brief discussion, Council President Baxley requested a motion to designate Council Member, Joey Brock, as signer on behalf of the mayor, a motion to approve was given by Chad Jackson and received a second from Gwendolyn March; motion passes with all in favor.

5. **Attorney update policy/procedures** Michelle Jordan made a recommendation for the council to work on the employee policies and procedure handbook, because certain items need to be addressed; the way somethings are written could infringe on the 1<sup>st</sup> amendment rights of employees. We also need to work on the Charter, as it is very outdated. There are a few ordinances that have to do with water sewer payments that also needs to be fixed. Following a lengthy discussion, Council agreed to schedule two special workshops to address the personnel policies for Tuesday, January 4<sup>th</sup> and Thursday, January 13<sup>th</sup> both at 5:30 PM.

**ADJOURNMENT** with no further business to discuss, Council President Baxley requested a motion to adjourn, Gwendolyn March offered a motion, a second was received from Joey Brock; the meeting was adjourned at 6:46 PM.

**NOTE: THE PURPOSE OF THIS MEETING IS TO DISCUSS THE LISTED ITEMS ONLY.**

- PUBLIC PARTICIPATION – ANYONE WHO DESIRES TO ADDRESS THE COUNCIL MUST SIGN IN WITH THE CITY CLERK PRIOR TO THE MEETING STARTING AND PROVIDE THE TOPIC FOR DISCUSSION. (TIME LIMIT OF FIVE (5) MINUTES)
- NO VERBATIM RECORD BY A CERTIFIED COURT REPORTER IS MADE OF THESE PROCEEDINGS. ACCORDINGLY, ANY PERSON WHO MAY SEEK TO APPEAL ANY DECISION INVOLVING THE MATTERS NOTICED HEREIN WILL BE RESPONSIBLE FOR MAKING A VERBATIM RECORD OF THE TESTIMONY AND EVIDENCE AT THESE PROCEEDINGS UPON WHICH ANY APPEAL IS BASED (SEE SECTION 286.0105, FLORIDA STATUTES SUBMIT ALL REQUESTS VIA EMAIL TO [CLERK@VERNONFL.COM](mailto:CLERK@VERNONFL.COM)).
- IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT AND SECTION 286.26, FLORIDA STATUTES, PERSONS NEEDING A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE CITY CLERK OFFICE AT 850-535-2444 FORTY-EIGHT (48) HOURS IN ADVANCE OF THIS PROCEEDING.

E-MAIL: [CLERK@VERNONFL.COM](mailto:CLERK@VERNONFL.COM)

WEBSITE: [WWW.VERNONFLORIDA.NET](http://WWW.VERNONFLORIDA.NET)